

Risk Assessment – Fire (Office)

Updated - 14.02.18

Required Instructor Competence	N/A
Ratios	N/A

Identified Hazards	Who is at risk?	Example Causes	Control Measures
Personal Injury, leading to death	Staff & Visitors	<ul style="list-style-type: none"> • No or poor induction. • Staff not investigating exit routes. • Fire alarms and equipment not working 	<ul style="list-style-type: none"> • Staff to be inducted to fire protocols in the workplace. • Staff to make themselves familiar with exit routes and fire fighting equipment. • Signage to highlight fire policy and exit routes. • Fire alarm system and extinguishers to be checked. • Flammable solutions to be kept in a metal box. • Ensure fire routes are passable.

N.B. This Risk Assessment in no way negates the need for continual dynamic risk assessment